

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date **18 January 2017**

Report of: **Director of Operations**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME
2016/2017 AND DRAFT WORK PROGRAMME 2017/18**

SUMMARY

At the meeting of the Panel on 01 March 2017, members will be asked to review the outcome of the work programme for the current year, 2016/17. Also at the meeting, the Panel will need to finalise the draft work programme for next year, 2017/18.

This report gives some background information to assist members in drawing up the work programme for 2017/18.

RECOMMENDATION

Members are asked to:-

- a) approve the programme of items for the remainder of 2016/17 as set out in Appendix A of the report; and
- B) give initial consideration to the draft work programme for 2017/18.

INTRODUCTION

1. Initial consideration of the outcomes from the work programme for the current year (2016/17) will be reviewed at the Panel's meeting on 01 March 2017. At the same time it will be necessary for the Panel to finalise its work programme for the next municipal year (2017/18)
2. In order to assist the process, members are invited to consider both issues at this meeting.

REVISIONS TO CURRENT YEARS WORK PROGRAMME

Members are asked to note the following amendments to the current years' work programme:-

- (a) the Holly Hill Leisure Centre Update has been moved to the 01 March 2017 meeting;
- (b) the Play Area Improvement Programme item has been moved to unallocated items; and
- (c) the presentation from One Community has been moved from the 01 March 2017 to the 18 January 2017 meeting.

WORK PROGRAMME – NEXT YEAR 2017/18

Role of the Policy Development and Review Panels

3. The Policy Development and Review Panels are responsible for preparing their own work programmes. These programmes should take account of the role of the Panels to:
 - Assist in the development and formulation of policy.
 - Report and advise upon policies and proposals relating to their particular service interest.
 - Review the performance of the service provided directly or indirectly by the council.

Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
 - Maintaining an overview of the discharge of the Council's Executive functions.
 - Exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by the officers in exercise of their delegated powers.
 - Reviewing and /or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - Reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.

- Considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of the public bodies in the area.

Planning Next Year's Work Programme

5. Members are invited to consider policy development and formulation items for the work programme for 2017/18. It has previously been suggested that a few items of major significance be chosen.
6. In addition to any other matters which members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
7. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.
8. At this stage, proposed items for consideration by Panel during the **next year** are:-

<u>MEETING DATES FOR 2017/18</u>	
31 May 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Westbury Manor Re-Modelling Update
26 July 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Holly Hill Leisure Centre Review
06 September 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18
08 November 2017	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18
17 January 2018	<ul style="list-style-type: none"> • Preliminary overall review of work programme for 2017/18 and draft 2018/19 • Y-Service Review - Presentation
07 March 2018	<ul style="list-style-type: none"> • Final review of work programme for 2017/18 and draft 2018/19 • Leisure Centres Performance Review

9. Other general items may arise during the year, such as responding to consultation requests by the Government.
10. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council as appropriate.

RISK ASSESSMENT

11. There are no significant risk considerations in relation to this report.

CONCLUSION

12. Members are invited to give initial consideration to the outcome of the Panel's work programme for the current year. In addition, members are asked to start drawing up an outline draft work programme for the next year, 2017/18.

Further consideration can then be given to these matters at the meeting on 01 March 2017 where the 2017/18 work programme will be finalised and outcomes of the current years' work programme can be scrutinised in more detail.

Appendix A – Leisure and Community Policy Development and Review Panel's Current Work Programme 2016/2017.

Background Papers:

None

Reference Papers:

Leisure and Community Policy Development and Review Panel - 09 November 2016 - Minutes.

Enquiries:

For further information on this report please contact Mark Bowler. (Ext 4420)

APPENDIX A

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME FOR 2016/17 (*Current Year*)

<u>MEETING DATES FOR 2016/17</u>	
01 June 2016	<ul style="list-style-type: none">• Review of Work Programme 2016/17• Overview of Leisure and Community Portfolio - Presentation• Westbury Manor Museum - Presentation
27 July 2016	<ul style="list-style-type: none">• Review of Work Programme 2016/17• Holly Hill Leisure Centre Progress Report – Presentation• Citizens Advice Bureau – Presentation
7 September 2016	<ul style="list-style-type: none">• Review of Work Programme 2016/17• Long Acre Skate Park – Petition• Members Tour – Leisure & Community Facilities• Community Grant Awards• Westbury Manor Museum Re-Modelling – Verbal Update
09 November 2016	<ul style="list-style-type: none">• Review of Work Programme 2016/17• Holly Hill Leisure Centre Opening Presentation• Leisure Events Programme
18 January 2017	<ul style="list-style-type: none">• Preliminary Overall Review of Work Programme 2016/17 and Draft Work Programme 2017/18.• Y-Services – Overview of Services in the Borough• Presentation by One Community
01 March 2017	<ul style="list-style-type: none">• Final Review of Work Programme 2016/17 and Draft 2017/18 Work Programme.• Fareham Leisure Centre Performance Review• Holly Hill Leisure Centre – Update

Unallocated Items:-

- Cams Alders Vision
- Open Spaces Improvement Programme
- Play Area Improvement Programme